

NONRESIDENTIAL SITE PLAN

THE FOLLOWING TO BE COMPLETED BY APPLICANT

1. Name of Sponsor of Development		
Address		
City, State, Zip		
Phone		
2. Name of Site Planner		
Address		
City, State, Zip		
Phone		
3. Location of Development		
4. Description of Development	New	Addition
5. Name of Development (if any)		
6. The following data must be included on all site plans submitted for review and processing:		
OFFICE USE ONLY		
YES	NO	
		a. Description of site (metes and bounds description or lot numbers)
		b. Area of site (in square feet or acres)
		c. Date, northpoint and scale (scale shall not be less than 1"=50' if subject property is less than 3 acres and 1"=100' if more than 3 acres)
		d. Dimensions on all property lines, setbacks, etc.
		e. The location of all existing and proposed structures on subject property
		f. The location of all existing structures within 100' of subject property
		g. The location of all existing and proposed drives, turning lanes, parking areas, number of parking spaces, greenbelt screening and walls.
		h. The location and right-of-way widths of all abutting streets and alleys.
		i. Loading and unloading areas.
		j. Type and location of any outside storage.
		k. The location of all driveways and parking areas across abutting streets.
7. The following data must be completed for review purposes:		
a. Describe the proposed use:		
b. The site plan shall provide all of the applicable information required by the Zoning Ordinance and shall include all data required on the attached checklist.		
NOTE: The Engineer, Architect, Planner and/or designer retained to develop the Site Plan shall be responsible for securing a copy of the Zoning Ordinance and following all requirements therein. Further, these professionals shall make themselves aware of all Master Plan requirements (such as major thoroughfares, land use, recreation, etc.).		
I certify the above-required information is shown on the Site Plan and included on this form.		
Signature of Petitioner:		
Date:		