

May 9 2024  
Downtown Development Authority  
Village of Bellevue – Meeting Minutes

The meeting of the Bellevue Downtown Development Authority was called to order at 2:02 p.m. by Chairperson Carpenter.

Roll Call:

Present: C. Carpenter, K. Sparks, N. Roberts, M. Smith

Absent: M. Pennington, K. Travis, H. McMillion, M. Bartzen, L. Pfiester

Quorum was not met so we will add approval of April minutes to the June Meeting.

An update on the Farmer's Market was given. The board will continue to work on the signup sheet for members to be present at set up and take down. N. Roberts will investigate ways to use online sign up for this. It was also noted that we only have one vendor signed up so far. There has been a lot of questions asked and some interest so the board should continue to promote as needed.

The Village council did approve Laurie Pfiester to join the board. With her being added we now have one vacant seat. There are a couple interested people, but no commitment yet. The board should continue to make outreach to interested parties to fill the vacant seat.

N. Roberts did provide updated financials for the DDA board. Everyone reviewed and agreed all looked fine. Financials will continue to be updated and reviewed monthly at the meetings.

Without quorum the board was unable to vote members into board positions. This will be moved to our June meeting. C. Carpenter will look at the MCL that governs DDA boards to see if there are limitations on where board members live and work.

Without quorum the board was unable to update the suggested new meeting date and time so this will be moved to the June meeting agenda. For June we will have a temporary meeting on Wednesday, June 5<sup>th</sup> at 8am. It is noted that per the online poll given to all board members there was an anonymous pick to move the meeting to the first Wednesday of the month at 8am.

C. Carpenter will check with current façade grant winner Mary Bartzen on where she is at with her project. The board will also start pushing the word for others to fill out the application for the next grant.

K. Sparks moved to adjourn the meeting at 2:45p.m., seconded by M. Smith. Motion carried.