

April 4, 2024  
Downtown Development Authority  
Village of Bellevue – Meeting Minutes

The meeting of the Bellevue Downtown Development Authority was called to order at 2:05 p.m. by Chairperson Carpenter.

Roll Call:

Present: C. Carpenter, K. Sparks, N. Roberts, M. Pennington, M. Smith

Absent: K. Travis, H. McMillion, M. Bartzan

N. Roberts moved to approve the minutes from the March 7, 2024, meeting, seconded by M. Pennington. The Motion was Carried.

We confirmed that the Activities Calendar and Facebook posts are working well. H. McMillion is doing a great job with those items.

The board discussed the additional items needed to ensure the Farmer's Market is ready by next month. M. Smith purchased all the signs, and the board brainstormed the following locations where the signs should be placed. Independent Bank, Barnes Insurance, Washington Park, Dollar General, Fun Services, the Sewer Plant, and the High School. M. Smith will work to get signs placed and ask the above businesses, if needed, before placing the sign. C. Carpenter will update the Farmer's Market setup/clean-up sheet for the board to fill out. It was noted that no one has yet to sign up, but some vendors are interested. We will make sure to get a Farmer's Market reminder post out on Facebook.

The Vacant Building Ordinance was discussed. In the end, the Board agreed to hold off on the discussion until the council has a rough draft typed up for review.

In regards to current members and vacant seats. N. Roberts moved to remove K. Travis from the DDA Board per the attendance policy in the Bylaws, seconded by K. Sparks. Motion carried. With the removal of K. Travis, we now have two vacant seats. Lynn from the Library is potentially interested, but the current meeting time does not work. K. Sparks will get with Lynn to get suggestions for updated meeting times. C. Carpenter will send a voting link for possible new meeting dates/times. Once a new time is selected, C. Carpenter will update the bylaws with the new date/time. N. Roberts moved to add Laurie Pfiester to one of the vacant seats, seconded by C. Carpenter. Motion carried. N. Roberts will ask the Council to approve this selection at the next meeting.

M. Pennington moved to adjourn the meeting at 3:16 p.m., seconded by M. Smith. Motion carried.